



## REGISTRATION FORM

1C ELSENHAM STREET, LONDON SW18 5NU | TEL: 07861392419

Child's Name:

Date of Birth:

Parent/Legal Guardian's Name:

Home Address:

Telephone/Email:

Backup Telephone Number:

Allergies/Special Needs/Health Requirements:

Family doctor's name and contact number:

Comfort Items:

Special words:

Language/s spoken and understood at home:

***Parents need to notify CC if there is any change to the above details.***

## TERMS AND CONDITIONS

### SICKNESS

- If a child is unwell and unable to attend the booked session, the fee for that session is still payable.
- There is a 48-hour exclusion period for diarrhoea and/or vomiting as per Health and Safety regulations. The fee for that session is still payable.
- Please see our Sickness Policy.

### INDEMNITY

Whilst all necessary care will be taken to ensure the safety and wellbeing of your child at all times, CC cannot be held liable for any accident/injury during a session aside from any resulting in negligence on our part. *CC has indemnity insurance with Aviva.*

### COMPLAINT PROCEDURE

Any concerns or worries about events that occur in CC should be discussed with the crèche manager, Melonie Salam. A complaints book is available onsite and all concerns are taken seriously. Please see our Complaints Policy.

### PHOTOGRAPHS/VIDEOS

Photographs and videos may be taken of your child participating in CC and classes held at CC, this is for CC's purpose only. Photographs and videos that include your child may be displayed on the website or emails from time to time. With your permission, please indicate Yes or No by deleting here.

### TAKING CHILDREN OUT.

We like to take our crèche children to the park as much as possible; we may also visit the library, local green grocers and florists. A risk assessment is carried out and a first aid kit taken on all outings.

Please indicate by deleting where appropriate that you give permission Yes or No.

### MEDICATION

From time to time, we may feel it is necessary to use a little medication whilst your child is with us.

Please indicate here which medication they can/can't have if you give permission.

If permission not given, please delete here Yes or No.

Please find attached an all about me form to fill in please be kind enough to include a photograph.

If anybody other than the named people here:

Are collecting your child please be kind enough to notify us. Also please include a safe family password here:

If you are paying monthly for Crèche Care a full months' notice of changes is required although we will be as flexible as possible. If you wish to no longer attend crèche a months' notice is required.

### ANNUAL FEE

A £45 annual membership fee is payable on registration.

I accept the Terms and Conditions of Club Crèche, which I have read and understood.

Parent: \_\_\_\_\_ Date: \_\_\_\_\_

Club Crèche: \_\_\_\_\_ Date: \_\_\_\_\_